

# ORDER FORM

## 2012 LGMA Diary Order Form

Please complete this form in CAPITAL LETTERS so we can easily read your requirements and dispatch your diaries. It is important that the entire form is completed.  
Payment by credit card, cheque, or official order form is required prior to dispatch.

Your Name: Mr / Mrs / Miss / Ms: .....

Company Name / Council Name: .....

Address: .....

Suburb: ..... State: ..... Postcode: .....

Telephone:..... Fax: .....

Email: .....

Payment Method *Cheques to be made out to LGMA diary programme.*

Visa  Mastercard  Amex  Diners Club  Cheque

EFT is available. Call (03) 9708 6168 for details.

Official Order number.....

Card Number ..... Expiry Date: .....

Signature.....

Diary Description	Code	Qty	Price*		Freight* Per Diary	Emboss	Total
			Complete	Refill			
Week to opening Management	SA 0707WI		\$61.50	\$35.45	\$8.95		
Day to page Management	SA 0701WI		\$79.25	\$48.95	\$8.95		
Day to Page A5	SA 0601W		\$33.25	\$23.45	\$6.95		
Slimline Week	SA 0227W		\$24.75	\$15.75	\$5.95	**	
Small Pocket	SA 0127W		\$15.95	\$9.59	\$5.95	**	
Management Week / Slimline Package	SA 0707WI/227W		\$79.25		\$8.95		
Management Week / Pocket Package	SA 0707WI/127W		\$71.25		\$8.95		
Management Day / Slimline Package	SA 0701WI/227W		\$95.90		\$8.95		
Management Day / Pocket Package	SA 0701WI/127W		\$88.95		\$8.95		

\*All prices include GST

### Personalisation

You can have your name / department / position embossed in gold on the front of your diary for just \$7.00 per line. Maximum number of letters and spaces per line is 24\*\*.

### Personalisation Details

1..... Diary Item / Code .....

2..... Diary Item / Code .....

List additional details on a separate sheet of paper and include with the order form.

\*\*For items SA 0227W & SA 0127W the maximum number of letters/spaces is 14 & maximum number of lines is 2

Presented by:



LOCAL GOVERNMENT MANAGERS AUSTRALIA

The LGMA Diary Program is sponsored by:



### Mail to:

LGMA Diary Programme  
Barandiem Marketing  
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Website: www.barandiem.net.au  
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# 2012

## LGMA Diaries

The covers for the 2012 LGMA diaries are made from Italian Vivella material, designed to look good and last for years. The black decoratively stitched soft feel cover can be personalised with your name. In future years, just purchase a refill to fit the cover and save.



LOCAL GOVERNMENT MANAGERS AUSTRALIA

### iPhone App

All diary subscribers will receive a FREE iPhone application that will enable users to search the Australian local government directory with one-touch contact option.



AUSTRALIAN LOCAL GOVERNMENT DIARY

McArthur

- All diaries are refillable
- All diaries are wire bound to lay flat when opened
- Sturdy refillable covers save money by purchasing refills only in future years
- Four styles - choose one or more to suit your requirements
- Purchase in sets and save money
- Have your own name personalised on the cover
- Listing of all Australian Councils, State and Federal Local Government Departments and Associations
- General information pages.

The LGMA diary programme is managed by Barandiem Marketing, a division of Shenco Pty. Ltd. Information provided to us is handled with care and related strictly to the ordering, invoicing and dispatching of diary items sold through the LGMA diary programme. We do not sell or trade information provided to us to third parties. If you have any enquiries relating to the LGMA diary programme, please contact us on (03) 9708 6168, or write to us.

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## Week to Opening Management diary



Shows a full week at an opening with appointment times from 8am to 5:30pm Monday to Friday with spare room to note evening appointments, free times Saturday and Sunday. 12 monthly calendar blocks across each weekly spread, Australian, New Zealand and selected country holiday dates printed on appropriate dates

**\$61.50 (Complete)**

throughout the year, Monthly Mylar Tabbed planner and expenses card at the beginning of each month.

**CODE:** SA 0707WI  
**Diary Size Open:** 400mm x 260mm (approx, includes monthly tabs)  
**Cover Size Closed:** 220mm x 275mm (approx)  
**Price:** Complete - \$61.50  
 Refill - \$35.45  
**Freight and Handling:** \$8.95



## Day to Page A5 & Management diaries



**Day to page A5 Diary**  
**\$33.25 (Complete)**

**CODE:** SA 0601WI  
**Diary Size Open:** 300mm x 210mm (approx)  
**Cover Size Closed:** 165mm x 225mm (approx)  
**Price:** Complete - \$33.25  
 Refill - \$23.45  
**Freight and Handling:** \$6.95

**Day to page Management Diary**  
**\$79.25 (Complete)**

**CODE:** SA 0701WI  
**Diary Size Open:** 400mm x 260mm (approx)  
**Cover Size Closed:** 220mm x 275mm (approx)  
**Price:** Complete - \$79.25  
 Refill - \$48.95  
**Freight and Handling:** \$8.95



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 AUSTRALIA

### All Diaries Contain:

Personal memoranda pages, 3 year calendar, International Holidays, Metric Conversions, World Time Zones, IDD codes, important dates to remember pages, 2012 and 2013 year planner, Notes pages, Name and address pages, Separate Australian, New Zealand, holiday and school terms pages.

Sturdy black Vivella cover, with inside front cover pockets to hold notes and papers.

### Management Diary also contains:

Australian capital city maps, business card holders, separate note and address book.

**McArthur**  
 Best People Fit

All diaries contain a listing of all Australian councils, State and Federal Local Government Departments and associations

## Slimline Week to Opening Horizontal format diary with wallet cover, fits easily into a jacket pocket or handbag



**\$24.75 (Complete)**

The week to an opening slimline diary, has appointment times from 8am to 5pm Monday to Friday and free times Saturday and Sunday, monthly calendar block across each weekly opening, Australian, New Zealand and selected country holiday dates printed on appropriate dates throughout the year.

**CODE:** SA 0227W  
**Diary Size Open:** 172mm x 165mm (approx)  
**Cover Size Closed:** 185mm x 100mm (approx)  
**Price:** Complete - \$24.75  
 Refill - \$15.79  
**Freight and Handling:** \$5.95

## Small Week to Opening Vertical format pocket diary, fits easily into a jacket pocket, handbag or purse



**\$15.95 (Complete)**

The week to an opening small pocket diary, has a monthly calendar block each weekly opening, Australian, New Zealand and selected country holiday dates printed on appropriate dates throughout the year.

**CODE:** SA 0127W  
**Diary Size Open:** 160mm x 130mm (approx)  
**Cover Size Closed:** 100mm x 140mm (approx)  
**Price:** Complete - \$15.95  
 Refill - \$9.59  
**Freight and Handling:** \$5.95

### Diary Sets

Buy a set of two diaries and save big dollars. When you don't need to carry the larger Management diary with you, the Slimline and Pocket diaries make great companions. Small enough to fit almost anywhere, but with enough space for note taking and appointments.

### Management and Slimline



The Management diary has plenty of space for notes and appointments, and the Slimline diary makes a perfect companion when all you need to carry with you is a slimline diary that fits inside a jacket pocket or slips easily into a handbag or briefcase.

**CODE:** SA 0707WI/  
 SA 0227W  
**Price:** \$79.25  
**Freight and Handling:** \$8.95

**CODE:** SA 0701WI/  
 SA 0227W  
**Price:** \$95.90  
**Freight and Handling:** \$8.95

### Management and Pocket



Another perfect companion to the Management diary is the small pocket diary that can be carried in most clothing pockets, handbags, carryalls and briefcases. Small enough to be carried anywhere, large enough to make important notations.

**CODE:** SA 0707WI/  
 SA 0127W  
**Price:** \$71.25  
**Freight and Handling:** \$8.95

**CODE:** SA 0701WI/  
 SA 0127W  
**Price:** \$88.95  
**Freight and Handling:** \$8.95